
LOCAL ASSESSMENT POLICY

California Pacific Charter Schools (“CPCS”) adopts this Local Assessment Policy for students enrolled in CPCS.

Charter schools exist in a performance based accountability system for student academic performance, and CPCS fully participates in that system. A charter school cannot continue to exist without collecting data on student performance from a variety of assessments and indicators.

One of the responsibilities of CPCS is to increase student academic achievement. When a charter authorizer is evaluating whether to grant a school’s charter renewal petition, “increases in pupil academic achievement” is the most important factor in the decision. (Ed. Code, §§ 47607(c)(2) , 47607(a)(3)(A).) Consequently, CPCS primarily collects academic performance data through state mandated testing in addition to administering local assessments.

No Opt Out for Local Assessments

Per California Ed. Code, parents/guardians may opt out of state mandated academic testing by submitting a written request to the school each year. CPCS does NOT recommend opting out of state testing due to the accountability requirements from the state.

However, parents/guardians may not opt their child out of CPCS’ local assessments. The choice to opt out ONLY applies to the state mandated assessments, as there is NO Ed. Code permitting a parent/guardian to opt out of the CPCS’s local assessments.

Local Assessments

All TK-12th grade students must take CPCS’s local assessments. TK-1st grade students complete a teacher administered fluency and math sense assessment. An adaptive electronic initial, mid, and end of year diagnostic is given to all 2nd-8th grade students in the online program and all 2nd-12th grade students in the independent home study program. An initial and end of year electronic placement test is given to all 9th-12th grade students in the online program. The following local assessments are used at CPCS:

Edmentum Exact Path - Computer Adaptive Assessment

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CPCS uses Edmentum Exact Path as its local diagnostic assessment for students in grades 2 to 8 in the online program and grades 2 to 12 in the independent home study program for math, reading and language arts. It is a web-based assessment platform that adapts to individual student performance and helps assess true levels of ability. The test pinpoints a student's needs down to the sub-skill and standard domain level. In addition, ongoing progress monitoring shows whether students are on track to achieve end-of-year targets. The results from Edmentum Exact Path provide common core based data necessary for meeting state and Charter School requirements.

Edgenuity MyPath - Computer Placement Test

CPCS uses Edgenuity MyPath as its local diagnostic assessment for students in grades 9 to 12 in the online program for math and reading. It is a web-based assessment platform that identifies standards and concepts the student has mastered and where they are struggling using age appropriate questions. The results from Edgenuity MyPath provide common core based data necessary for meeting state and Charter School requirements.

TK-1st Grade Initial Fluency Assessment

CPCS uses a teacher administered fluency and math sense local assessment for students in TK-1st grade. Students will be assessed on their letters/sounds, word recognition, number sense and math concepts. The results from these assessments provide data on student readiness for kindergarten and first grade concepts, and where additional supports may be needed to build skills in these lower grades.

Local Assessment Schedule

Students will have access to local assessments during CPCS's local assessment testing windows. Assessments requiring proctoring will be open for student access during the proctoring session. Teachers are responsible for following up on student completion of all local assessments.

Students may take all sections of the local assessment in one day or break it up over multiple days within the test administration windows. All assessment parts (math, reading, and language arts) must be completed within the assigned testing window. Students should attempt to complete the entire subject area assessment within one sitting, however, students may save and resume an assessment at another day/time so long as proctoring guidelines are met.

Initial Assessments

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Students will complete the initial local assessment within the first ten (10) school days of the first semester.

Mid and End of Year Assessments

Students will complete a mid and end of year local assessment depending on their assigned local assessment type. Mid year local assessments are scheduled at the start of second semester in January, and the end of year local assessments are scheduled during the last quarter of the school year. Students will have ten (10) school days to complete each mid and end of year assessment.

Late Enrollment Students

Students with enrollment start dates later than the first three (3) days of the school year will complete their initial local assessments within the first ten (10) school days of the student's enrollment under the following guidelines:

1. Students with an enrollment start date prior to December 1st will complete the initial assessment within ten (10) school days of the student's enrollment, and will complete the mid and end of year local assessments at the regular scheduled times.
2. Students with an enrollment start date between December 1st and February 28th will complete their initial local assessment during the mid year assessment window and will complete the end of year local assessment at the regular scheduled time.
3. Students with an enrollment start date of March 1st or later will only complete the initial local assessment during the end of year assessment window.
4. Teachers are responsible for scheduling initial assessments for late enrollment students.

Proctoring of Local Assessments

Students in grades TK-8 in the online program and grades TK-12 in the independent home study program must have their local assessments proctored by a CPCS teacher or by their parent/guardian following the requirements in the [parent/guardian proctor policy](#).

Local Assessment Results and Reports

Local Assessment results are uploaded to the Student Information System at the end of the testing administration window and sent directly to families via email with an explanation of what

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scores mean. Students and parents/guardians may access results at any time through the student and parent portals of the Student Information System.

Additionally, the student's teacher or program coordinator will review assessment results with the parent/guardian and student when the local assessment is completed. Parents/guardians will have an opportunity to ask any questions they have during this meeting time.

Results from these local assessments will be used to support intervention programs for student academic success. Information on intervention supports will be discussed during the assessment review meeting if applicable.

Consequences for Not Completing the Local Assessments

Completion of CPCS's local assessments are a mandatory requirement of student enrollment. There is no "Opt-Out" option for local assessments.

The following consequences apply to students who do not complete their local assessments within the designated testing window:

1. **Warning:** The student and parent/guardian will receive a written warning that the student has incomplete local assessments. The student will have ten (10) school days from the date of this warning to complete all outstanding assessments.
2. **Parent Conference:** If, after the ten (10) school days have passed and the local assessments are still not complete, the teacher will arrange a mandatory parent/guardian conference to discuss barriers to completing the local assessment. A plan will be created, including blocking access to core curriculum and requiring proctoring by the teacher, to ensure completion of the local assessments within the next five (5) school day period.
3. **Academic Probation:** If, after the five (5) school days have passed and the local assessments are still not complete, the student will be placed on academic probation and the parent/guardian must attend an academic probation meeting with the designated administrator. The student will be given five (5) school days from the date of this meeting to complete the proctored assessments with their teacher.

Students with Special Education and 504 Plans

Students with an Individual Education Plan (IEP) or a 504 Plan (504) will receive testing accommodations and/or supports when taking local assessments as outlined in the student's IEP or 504.