

**CALIFORNIA PACIFIC CHARTER SCHOOLS**  
**Regular Meeting of the Board of Directors**

**Agenda**

**Tuesday, June 8, 2021**

**Closed Session Begins at 4:30 p.m.**

**Regular Meeting Begins at 5:30 p.m.**



# California Pacific Charter Schools

1850 Peary Way, Livermore, CA 94550  
129 Nolan Court, Forestville, CA 95436  
311 Dolphin Isle, Foster City, CA 94404  
4820 Renovo Way, San Diego, CA 91124

Guerneville School District  
14630 Armstrong Woods Road, Guerneville, CA 95446

### **Zoom Meeting Information**

**Dial In: 1-669-900-9128**

**Meeting ID: 931 7690 8750**

**Join URL: <https://zoom.us/j/93176908750>**

### **MISSION STATEMENT**

California Pacific Charter will harness the power of a flexible learning environment and modern educational technology to serve learners with diverse backgrounds and goals who seek an education alternative that stimulates and supports independent learning. Through the power and flexibility of its standards-based online curriculum, combined with superior individualized support, California Pacific Charter will provide an inspirational learning environment with enriched, rigorous academics and high standards to empower students to become self-motivated and competent lifelong learners who will make a positive impact in their communities.

Our mission is to create a diverse and individualized learning environment that supports every student and strengthens relations between families, programs, authorizers and the community. With a strong foundation of award-winning educator experience, we provide organizational and professional support to charter programs so that they can focus on creating customizable learning for any student.

### **THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

### **REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting California Pacific Charter Schools at 949-752-0527.

**1. CALL TO ORDER AND ROLL CALL**

Time \_\_\_\_\_ p.m.

**1.1. Roll Call**

|                      |                |
|----------------------|----------------|
| Rickey Trombetta     | President      |
| Kelly Wylie          | Vice President |
| Susan Calandra       | Member         |
| Dr. Shirley Peterson | Member         |

**2. APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of June 8, 2021.

Roll Call Vote:

Rickey Trombetta  
Kelly Wylie  
Susan Calandra  
Dr. Shirley Peterson

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**3. PUBLIC COMMENT - CLOSED SESSION**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

**4. ADJOURN TO CLOSED SESSION**

Time: \_\_\_\_\_

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Roll Call Vote:

Rickey Trombetta  
Kelly Wylie  
Susan Calandra  
Dr. Shirley Peterson

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**5. CLOSED SESSION**

**Conference with Legal Counsel regarding Potential Litigation: 2 matters**

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2).

Public Employee Performance Evaluation Pursuant to Government Code 54957

a. Executive Director Evaluation

**6. RECONVENE REGULAR MEETING**

Time: \_\_\_\_\_

**7. PLEDGE OF ALLEGIANCE**

Led by: \_\_\_\_\_

**8. PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

**9. CORRESPONDENCE/PROPOSALS/REPORTS**

**9.1.** School Highlights, Presented by Christine Feher, Executive Director

**9.2.** CA State Controller Certification Letter - Fiscal Year 2019-20 CPCS-Sonoma, Presented by Kurt Madden, CEO

**9.3.** DMS Monthly Update (DMU) - April 2021, Presented by Karl Yoder

**9.4.** Finance and Accounting Update, Presented by Shannon Green, Assistant Director of Fiscal Services

**9.5.** The Collaborative Charter Services Organization (CSO) Update, Presented by David Franklin, CEO

**10. CONSENT CALENDAR**

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

**Consent Calendar - Board Meeting Minutes**

**10.1.** Minutes of the Regular Board Meeting that was held on May 11, 2021

**10.2.** Minutes of the Special Board Meeting that was held on May 18, 2021

**10.3.** 2021-2022 Board Meeting Calendar

**Consent Calendar - Business/Financial Services**

- 10.4. Check Register - May 2021
- 10.5. Approval of 2020-2021 CEO Evaluation Instrument
- 10.6. Approval of 2020-2021 Board Evaluation Instrument
- 10.7. Approval of Digital Learning Collaborative Contract for One-Year
- 10.8. Approval of 2021-2022 Hatch & Cesario, Attorneys-At-Law Contract (Renewal)

**Consent Calendar - Personnel Services**

- 10.9. Approval of Certificated Personnel Report
- 10.10. Approval of Classified Personnel Report
- 10.11. Approval of 2021-2022 Classified Employee Work Year Calendar - Instructional Days

Roll Call Vote:

Rickey Trombetta  
Kelly Wylie  
Susan Calandra  
Dr. Shirley Peterson

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**11. BUSINESS/FINANCIAL SERVICES**

**11.1. (Action) Approval of 2021-2022 Renewal of Property and Casualty Insurance Policies as Presented by Bolton & Company**

It is recommended the Board approve the renewal rates for all property and casualty insurance policies for the 2021-2022 school year as presented by Bolton & Company.

Fiscal Impact:

|  |             |
|--|-------------|
| California Pacific Charter - Los Angeles (#1751) | \$25,879.84 |
| California Pacific Charter - San Diego (#1758)   | \$23,489.92 |
| California Pacific Charter - Sonoma (#2037)      | \$16,650.24 |

Roll Call Vote:

Rickey Trombetta  
Kelly Wylie  
Susan Calandra  
Dr. Shirley Peterson

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**11.2. (Action) Approval of Resolution to Authorize Opening a Bank Account and to Designate Check Signing Authority**

It is recommended the Board approve the Resolution to Authorize Opening a Bank Account and to Designate Check Signing Authority for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: None.

Roll Call Vote:

Rickey Trombetta  
Kelly Wylie  
Susan Calandra  
Dr. Shirley Peterson

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**11.3. (Action) Approval of 2021-2022 APLUS+ Service Agreement (Renewal)**

It is recommended the Board approve the 2021-2022 APLUS+ Service Agreement for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$12,334.00

|  |            |
|--|------------|
| California Pacific Charter - Los Angeles (#1751) | \$2,037.50 |
| California Pacific Charter - San Diego (#1758)   | \$8,895.25 |
| California Pacific Charter - Sonoma (#2037)      | \$1,401.25 |

Roll Call Vote:

Rickey Trombetta  
Kelly Wylie  
Susan Calandra  
Dr. Shirley Peterson

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**11.4. (Action) Approval of Edgenuity/Purpose Prep Contract**

It is recommended the Board approve the contract with Edgenuity/Purpose Prep for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$11,395.00

|  |            |
|--|------------|
| California Pacific Charter - Los Angeles (#1751) | \$5,118.63 |
| California Pacific Charter - San Diego (#1758)   | \$4,609.28 |

California Pacific Charter - Sonoma (#2037) \$1,667.09

Roll Call Vote:

Rickey Trombetta  
Kelly Wylie  
Susan Calandra  
Dr. Shirley Peterson

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**11.5. (Action) Approval of Edgenuity/Odysseyware Contract (Renewal)**

It is recommended the Board approve the contract with Edgenuity/Odysseyware for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$20,000.00

|  |            |
|--|------------|
| California Pacific Charter - Los Angeles (#1751) | \$8,984.00 |
| California Pacific Charter - San Diego (#1758)   | \$8,090.00 |
| California Pacific Charter - Sonoma (#2037)      | \$2,926.00 |

Roll Call Vote:

Rickey Trombetta  
Kelly Wylie  
Susan Calandra  
Dr. Shirley Peterson

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**11.6. (Action) Approval of Engage Systems Contract for One-Year (Renewal)**

It is recommended the Board approve the one-year contract with Engage Systems for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$7,500.00

|  |            |
|--|------------|
| California Pacific Charter - Los Angeles (#1751) | \$3,369.00 |
| California Pacific Charter - San Diego (#1758)   | \$3,033.75 |
| California Pacific Charter - Sonoma (#2037)      | \$1,097.25 |

Roll Call Vote:

Rickey Trombetta  
Kelly Wylie  
Susan Calandra

Dr. Shirley Peterson

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**11.7. (Action) Approval of Florida Virtual School Contract for One-Year (Renewal)**

It is recommended the Board approve the one-year contract with Florida Virtual School for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$16,425.00

|  |            |
|--|------------|
| California Pacific Charter - Los Angeles (#1751) | \$7,378.11 |
| California Pacific Charter - San Diego (#1758)   | \$6,643.91 |
| California Pacific Charter - Sonoma (#2037)      | \$2,402.98 |

Roll Call Vote:

Rickey Trombetta

Kelly Wylie

Susan Calandra

Dr. Shirley Peterson

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**11.8. (Action) Approval of Edmentum Contract for One-Year (Renewal)**

It is recommended the Board approve the one-year contract with Edmentum for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$13,300.00

|  |            |
|--|------------|
| California Pacific Charter - Los Angeles (#1751) | \$5,213.60 |
| California Pacific Charter - San Diego (#1758)   | \$4,732.14 |
| California Pacific Charter - Sonoma (#2037)      | \$3,354.26 |

Roll Call Vote:

Rickey Trombetta

Kelly Wylie

Susan Calandra

Dr. Shirley Peterson

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**11.9. (Action) Approval of Presence Learning Contract (Renewal)**

It is recommended the Board approve the contract with Presence Learning for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$32,000 includes the subscription and monthly access to the portal for two school psychologists and one speech language pathologist.

|  |             |
|--|-------------|
| California Pacific Charter - Los Angeles (#1751) | \$12,544.00 |
| California Pacific Charter - San Diego (#1758)   | \$11,385.60 |
| California Pacific Charter - Sonoma (#2037)      | \$8,070.40  |

Roll Call Vote:

Rickey Trombetta  
Kelly Wylie  
Susan Calandra  
Dr. Shirley Peterson

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**11.10. (Action) Approval of 2021-2022 DocuSign Contract (Renewal)**

It is recommended the Board approve the 2021-2022 contract with DocuSign for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$5,691.60

|  |            |
|--|------------|
| California Pacific Charter - Los Angeles (#1751) | \$2,231.11 |
| California Pacific Charter - San Diego (#1758)   | \$2,025.07 |
| California Pacific Charter - Sonoma (#2037)      | \$1,435.42 |

Roll Call Vote:

Rickey Trombetta  
Kelly Wylie  
Susan Calandra  
Dr. Shirley Peterson

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**11.11. (Action) Approval of RingCentral Contract for One-Year (Renewal)**

It is recommended the Board approve the one-year contract with RingCentral for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).



Fiscal Impact: \$22,852.68  
California Pacific Charter - Los Angeles (#1751) \$8,958.25  
California Pacific Charter - San Diego (#1758) \$8,130.98  
California Pacific Charter - Sonoma (#2037) \$5,763.45

Roll Call Vote:

Rickey Trombetta

Kelly Wylie

Susan Calandra

Dr. Shirley Peterson

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**11.12. (Action) Approval of Raindrop Contract for One-Year (Renewal)**

It is recommended the Board approve the one-year contract with Raindrop for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$41,200.00  
California Pacific Charter - Los Angeles (#1751) \$15,980.00  
California Pacific Charter - San Diego (#1758) \$14,532.00  
California Pacific Charter - Sonoma (#2037) \$10,688.00

Roll Call Vote:

Rickey Trombetta

Kelly Wylie

Susan Calandra

Dr. Shirley Peterson

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**12. EDUCATION/STUDENT SERVICES**

**12.1. (Action) Approval of Track A Calendar**

It is recommended the Board approve the Track A Calendar for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: None.

Roll Call Vote:

Rickey Trombetta

Kelly Wylie

Susan Calandra

Dr. Shirley Peterson

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

### **13. POLICY DEVELOPMENT**

#### **13.1. (Action) Approval of California Pacific Charter Schools Mission Statement, Vision Statement and Core Values**

It is recommended the Board approve the Mission Statement, Vision Statement and Core Values for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

##### Roll Call Vote:

Rickey Trombetta

Kelly Wylie

Susan Calandra

Dr. Shirley Peterson

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

### **14. PUBLIC HEARING**

#### **14.1. (Hearing) Proposed Budget 2021-22**

It is recommended the Board enter into a public hearing regarding the Proposed Budget for the 2021-22 school year. During the hearing there will be a presentation on the Proposed Budget for the 2021-22 school year.

- a. 2021-22 July Budget Narrative
- b. 2021-22 July Budget - California Pacific Charter Schools
- c. 2021-22 Budget Overview for Parents (San Diego)
- d. 2021-22 Budget Overview for Parents (Los Angeles)
- e. 2021-22 Budget Overview for Parents (Sonoma)

Hearing Open: \_\_\_\_\_

Hearing Closed: \_\_\_\_\_

#### **14.2. (Hearing) Local Control & Accountability Plan (LCAP) 2021-22**

It is recommended the Board enter into a public hearing regarding the LCAP for 2021-22. During the hearing there will be a presentation on the LCAP for 2021-22.

- a. 2021-22 LCAP Plan Summary (San Diego)
- b. Annual Update for the 2019-20 LCAP Plan Year (San Diego)
- c. 2021-22 LCAP Plan Summary (Los Angeles)
- d. Annual Update for the 2019-20 LCAP Plan Year (Los Angeles)
- e. 2021-22 LCAP Plan Summary (Sonoma)
- f. Annual Update for the 2019-20 LCAP Plan Year (Sonoma)

Hearing Open: \_\_\_\_\_

Hearing Closed: \_\_\_\_\_

**15. ORGANIZATIONAL STRUCTURE OF THE BOARD**

**15.1. (Action) Election of Officer - Clerk**

The Board President will take action to elect a new Board Clerk.

**1. Elections**

**1a. Board Clerk \_\_\_\_\_**

Roll Call Vote:

Rickey Trombetta

Kelly Wylie

Susan Calandra

Dr. Shirley Peterson

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**15.2. (Action) Selection and Appointment of a New Board Member**

It is recommended the Board conduct a selection process for the appointment of a new Board Member due to a current vacancy.

Roll Call Vote:

Rickey Trombetta

Kelly Wylie

Susan Calandra

Dr. Shirley Peterson

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**16. CALENDAR**

The next scheduled meeting will be held virtually on July 13, 2021.

**17. BOARD COMMENTS**

**18. CEO COMMENTS**

**19. ADJOURNMENT**

The regular meeting of the Board of Directors adjourned at \_\_\_\_\_ p.m.

Roll Call Vote:

Rickey Trombetta

Kelly Wylie

Susan Calandra

Dr. Shirley Peterson

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

FOR MORE INFORMATION

For more information concerning this agenda,  
please contact California Pacific Charter Schools.

Telephone: 949-752-0527