

**Community Collaborative Virtual School
Regular Meeting of the Board of Directors
Agenda**

**Thursday, March 5, 2020
Regular Meeting Begins at 11:45 a.m.**



100 East San Marcos Blvd., Suite 350, San Marcos, CA 92069
1185 Calle Dulce, Chula Vista, CA 91910 619-417-7730
39251 Camino Las Hoyas, Indio, CA 92203 619-733-8615
16222 Quail Rock Road, Ramona, CA 92065 760-300-5966
1160 Cuyamaca Avenue, Chula Vista, CA 91911 619-933-6176
277 Boyd Road, Pleasant Hill, CA 94523 619-871-1771

Sage Oak Charter School
1473 Ford St., #105, Redlands, CA

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 171 993 804

Join URL: <https://zoom.us/j/171993804>

MISSION STATEMENT

Sage Oak, in collaboration with parents, teachers, students, and the school's leadership team, cultivates life long learners by recognizing students' and parents' needs for educational options. Sage Oak balances flexibility with accountability and high academic excellence for families seeking a non-traditional, personalized educational experience. Sage Oak understands the need for partnership in order for students to attain their personal academic goals.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Community Collaborative Virtual School at 760-494-9646.

1. **CALL TO ORDER AND ROLL CALL**

Time _____ a.m.

1.1. Roll Call

William Hall	President
Michael Humphrey	Vice President
Susan Houle	Clerk
Steve Fraire	Member
David Franklin	Member

Action

2. **APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of March 5, 2020.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. **PUBLIC COMMENT - CLOSED SESSION**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4. **ADJOURN TO CLOSED SESSION**

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

5. **CLOSED SESSION**

Time: _____

Conference with Legal Counsel - Anticipated Litigation - Significant Exposure to Litigation

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2). Number of Potential Cases: 2

6. **RECONVENE REGULAR MEETING**

Time: _____

7. **PLEDGE OF ALLEGIANCE**

Led by: _____

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agenda item or non-agenda item to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

9.1 Program Update

Discussion

10. CONSENT CALENDAR

Action

Enclosure

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Approval of Consent Calendar

10.1. Minutes of the Regular Board Meeting that was held on February 6, 2020

10.2. Check Voucher - Community Collaborative Virtual School

Consent Calendar - Business/Financial Services

10.3. Approval of Nepris Annual Subscription - Renewal 2020-2021 School Year - Community Collaborative Charter School #1751

10.4. Approval of Agreement for Student Meal Services - River Springs Charter School, 4/13/20 through 6/30/20 - Community Collaborative Charter School #1751

Consent Calendar - Education/Student Services

10.5. Approval of 2020-2021 School Year Calendars Track A, Track C, Track D Sage Oak Charter Schools #2051, #1885 and #1886

10.6. Approval of Comprehensive School Safety Plan (CSSP) - Community Collaborative Charter School #1751 and Excel Academy Charter School, and its program Excel Academy Charter School

10.7. Reportable Restraint Definition and Procedure for CALPADS - Sage Oak Charter Schools #2051, #1885 and #1886

Consent Calendar - Personnel Services

10.8. Approval of Certificated Personnel Report

10.9. Approval of Classified Personnel Report

10.10. Approval of 2020-2021 Classified Employee Work Year Calendar

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11. BUSINESS/FINANCIAL SERVICES

11.1. Approval of the Formation of a Charter Services Organization (CSO)

It is recommended the Board approve the formation of a Charter Services Organization (CSO).

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.2. Approval of the Second Interim Financial Report

It is recommended the Board approve the Second Interim Financial Report for Community Collaborative Virtual-Sage Oak Charter School #1885 (Helendale), Sage Oak Charter School-South #2051 (Warner), Community Collaborative Virtual-Keppel Partnership Academy #1886 (Keppel), and California Pacific Charter Schools #1758 (Warner), for the 2019-2020 school year.

Roll Call Vote

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.3. Approval to Engage and Consider a Consulting Agreement with Capitol Advisors Group, LLC

The Board will consider a Consulting Agreement with Capitol Advisors Group, LLC commencing on 3/1/20 through 8/31/20.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.4. Approval of Special Education Testing Materials - Community Collaborative Charter School #1751

It is recommended the Board approve the Special Education testing materials.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.5. Approval of the Material Revision to the Charter School Petition - Sage Oak Charter School-South #2051 for Submission to Warner Unified School District

It is recommended the Board approve the material revision to the Charter School Petition for submission to Warner Unified School District. The term of the petition will be 7/1/19 through 6/30/24.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire

David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.6. Approval of the Petition for Renewal Authorization - Sage Oak Charter School - Keppel Partnership Academy #1886

It is recommended the Board approve the Petition for Renewal Authorization for submission to Keppel Union School District, dated April 2, 2020.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.7. Approval of Keppel TK-8th Track A Budget Amendment - Sage Oak Charter School - Keppel Partnership Academy #1886

It is recommended the Board approve the Keppel TK-8th Track A budget Amendment.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

12. POLICY DEVELOPMENT

12.1. Approval of Board Policies

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

Personnel Services

4011-CCVS Equal Employment Opportunity Policy
4031-CCVS Prohibiting Unlawful Harassment, Discrimination, and Retaliation Policy

4060-CCVS Remote Work Policy
4064-CPCS Mileage Reimbursement Policy

Sage Oak Charter Schools Operations Policy
5039-SO Children of Teachers Policy

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

12.2. Approval of the 2019-2020 Sage Oak Charter Schools Parent and Student Handbook

It is recommended the Board approve the 2019-2020 Sage Oak Charter Schools Parent and Student Handbook.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

13. CALENDAR

The next scheduled meeting will be held virtually on April 16, 2020.

14. BOARD COMMENTS

15. CEO COMMENTS

16. ADJOURNMENT

Action

The Regular meeting of the Board of Directors adjourned at _____ a.m.

Roll Call Vote:

William Hall
Michael Humphrey

Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, please contact
Community Collaborative Virtual School
Telephone, 760-494-9646