

**Community Collaborative Charter School
Regular Meeting of the Board of Directors
Agenda**

**Thursday, January 16, 2020
Regular Meeting Begins at 10:00 a.m.**



100 East San Marcos Blvd., Suite 350, San Marcos, CA 92069
1185 Calle Dulce, Chula Vista, CA 91910 619-417-7730
39251 Camino Las Hoyas, Indio, CA 92203 619-733-8615
16222 Quail Rock Road, Ramona, CA 92065 760-300-5966
1160 Cuyamaca Avenue, Chula Vista, CA 91911 619-933-6176
277 Boyd Road, Pleasant Hill, CA 94523 619-871-1771

Excel Academy Charter School
1 Technology Drive, Bldg. I, Suite 811, Irvine, CA 92618

Acton-Agua Dulce Unified School District
32248 Crown Valley Road, Acton, CA 93510

Zoom Meeting Information
Dial In: 1-669-900-9128
Meeting ID: 178-841-472
Join URL: <https://zoom.us/j/178841472>

MISSION STATEMENT

Our mission is to honor students and stakeholders by providing ongoing support and servant leadership in a professional, cohesive, and collaborative manner. We will strengthen programs through collaboration, innovation, communication, and the sharing of resources.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who

requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Community Collaborative Virtual School at 760-494-9646.

1. CALL TO ORDER AND ROLL CALL

Time _____ a.m.

1.1. Roll Call

William Hall	President
Michael Humphrey	Vice President
Susan Houle	Clerk
Steve Fraire	Member
David Franklin	Member

Action

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of January 16, 2020.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

5. **CLOSED SESSION** *Time:* _____

Conference with Legal Counsel - Anticipated Litigation - Significant Exposure to Litigation

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2). Number of Potential Cases: 2

6. **RECONVENE REGULAR MEETING** *Time:* _____

7. **PLEDGE OF ALLEGIANCE** **Led by** _____

8. **PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agenda item or non-agenda item to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

9. **CORRESPONDENCE/PROPOSALS/REPORTS**

Discussion

- 9.1. Program Updates
- 9.2. Board Member Contract - First Reading

Action
Enclosure

10. **CONSENT CALENDAR**

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Approval of Consent Calendar

- 10.1. Minutes of the Regular Board Meeting that was held on December 5, 2019
- 10.2. Check Voucher

Consent Calendar - Business/Financial Services

- 10.3. Approval of Washington DC Trip 2020-2021 School Year - Excel Academy
- 10.4. Approval of Surplus Items - Pathways Academy Charter School
- 10.5. Approval of Installation of Cabling and Data Wiring - CalPac

Consent Calendar - Personnel Services

- 10.6. Approval of Certificated Personnel Report
- 10.7. Approval of Classified Personnel Report
- 10.8. Approval of Professional Learning Community (PLC) Facilitator Stipend - CalPac

10.9. Approval of Completion of Mandatory Staff Training

10.10. Approval of Job Descriptions

Roll Call Vote:

William Hall

Michael Humphrey

Susan Houle

Steve Fraire

David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

11. PERSONNEL SERVICES

11.1. Approval of Resolution No. 09-2020 CalSTRS Tax Deferred Payroll

It is recommended the Board approve Resolution No. 09-2020 CalSTRS Tax Deferred Payroll.

Roll Call Vote:

William Hall

Michael Humphrey

Susan Houle

Steve Fraire

David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

11.2. Approval of Shared School Psychologist Services (Excel Academy Charter School)

It is recommended the Board approve an agreement with County Collaborative Charter School and Pathways Adult Education to provide School Psychologist/ Program Manager services through a bill back process for the remainder of the 2019-2020 school year.

Roll Call Vote:

William Hall

Michael Humphrey

Susan Houle

Steve Fraire

David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

Action
Enclosure

Action
Enclosure

11.3. Approval of Revised Master’s Degree Stipend (Excel Academy Charter School)

It is recommended the Board approve the revision to the Master’s degree stipend policy to clarify eligibility for the stipend.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12. BUSINESS/FINANCIAL SERVICES

12.1. Approval of Renewal DocuSign Service Agreement (The Collaborative)

It is recommended the Board approve the renewal of the service agreement with DocuSign for the period of 12/21/19 through 12/20/20.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.2. Approval of Renewal DocuSign Service Agreement (Excel Academy Charter School)

It is recommended the Board approve the renewal of the service agreement with DocuSign for the period of 12/21/19 through 12/20/20.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

13. POLICY DEVELOPMENT

13.1. Approval of Board Policies - Personnel Series

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

Personnel Services

- 4033-CCCS Meal Period and Rest Break Policy
- 4034-CCCS Lactation Accommodation Policy
- 4040-CCCS Drug, Alcohol, and Smoke-Free Workplace Policy
- 4041-CCCS Acceptable Use of Technology Policy
- 4050-CCCS Payroll Withholdings Policy
- 4051-CCCS COBRA Benefits Policy

Roll Call Vote:

- William Hall
- Michael Humphrey
- Susan Houle
- Steve Fraire
- David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action

14. ORGANIZATIONAL STRUCTURE OF THE BOARD

14.1. Acceptance of Resignations

14.2. Approval of New Board Members

14.3. Election of Board Member Positions

- 1. President of the Board

Roll Call Vote:

- William Hall
- Michael Humphrey
- Susan Houle
- Steve Fraire
- David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

2. Vice President of the Board

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. Clerk of the Board

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

15. CALENDAR

The next scheduled meeting will be held virtually on February 6, 2020.

16. BOARD COMMENTS

17. CEO COMMENTS

Action

18. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at _____ a.m.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, please contact
Community Collaborative Charter School
Telephone, 760-494-9646