

**Community Collaborative Charter School
Regular Meeting of the Board of Directors
Minutes**

**Monday, August 19, 2019
Regular Meeting Begins at 8:30 a.m.**



Agenda – Phone-In Meeting

Call In Number: 563-999-2090 Access Code: 576958

1. CALL TO ORDER AND ROLL CALL

Time 8:32 a.m.

1.1. Roll Call

William Hall	President - <i>Present</i>
Michael Humphrey	Vice President - <i>Absent</i>
Susan Houle	Clerk - <i>Present</i>
Steve Fraire	Member - <i>Present</i>
David Franklin	Member - <i>Present</i>

2. APPROVE/ADOPT AGENDA

Action It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of August 19, 2019.

Moved by SFraire Seconded by DFranklin

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey				X
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 4-0.

3. PUBLIC COMMENT – CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by DFranklin Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey				X
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 4-0.

5. CLOSED SESSION

Time: 8:34 a.m.

Conference with Legal Counsel - Anticipated Litigation – Significant Exposure to Litigation

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2). Number of Potential Cases: 1

Conference with Legal Counsel - Existing Litigation

Government Code Section 54956.9 (d)(1)) - OAH Case No. 2019060470

6. RECONVENE REGULAR MEETING

Time: 9:04 a.m.

No action was taken during closed session re: Anticipated Litigation. Potential Case: 1 Existing Litigation - Approved Case No. 2019060470 Settlement Agreement and Release.

7. PLEDGE OF ALLEGIANCE

Led by: William Hall

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agendized or non-agendized items to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

Discussion **9. CORRESPONDENCE/PROPOSALS/REPORTS**

9.1. Program Update

Action **10. CONSENT CALENDAR**

Enclosure

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Approval of Consent Calendar

10.1. Minutes of the Regular Board Meeting that was held on July 11, 2019

Consent Calendar – Business/Financial Services

10.2. Approval of Special Education Vendor Contract for Vendor Services 2019-2020

10.3. Approval of TheraPlatform Video Conferencing Subscription for 2019-2020

10.4. Approval of Zoom Agreement 2019-2020

10.5. Approval of Goalbook Toolkit Proposal - Excel

10.6. Approval of Imagine Learning Math Site License - Excel

10.7. Approval of Special Education Local Plan Area - Assurance Statement
- Excel Academy

10.8. Approval of Special Education Local Plan Area - Agreement for Participation
- Excel Academy

Consent Calendar – Education/Student Services

10.9. Approval of English Learner Master Plan - Community Collaborative Charter School 2019-2020

10.10. Approval of English Learner Master Plan - California Pacific Charter School - San Diego 2019-2020

10.11. Approval of English Learner Master Plan - Excel Academy Charter School 2019-2020

Consent Calendar – Personnel Services

10.12. Approval of Certificated Personnel Report

10.13. Job Descriptions

10.14. Salary Schedule - Collaborative Management

Moved by MHumphrey Seconded by SHoule

Roll Call Vote: Ayes Nays Abstained Absent

William Hall X

Michael Humphrey X

Susan Houle	X
Steve Fraire	X
David Franklin	X

Motion carried unanimously, 5-0.

11. PERSONNEL SERVICES

Action
Enclosure

11.1. Approval of Increased Work Year Options for Certificated Special Education Staff

It is recommended the Board approve the increased work year options and revision to the salary schedule for certificated Special Education staff as presented.

Moved by DFranklin Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 5-0.

12. BUSINESS/FINANCIAL SERVICES

Action
Enclosure

12.1. Approval of the Special Education Apportionment Overpayment 2018-2019

It is recommended the Board approve the Special Education Apportionment Overpayment 2018-2019.

Moved by DFranklin Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 5-0.

12.2. Approval of the Resolution for One-Time Loan to Northern California Charter Collaborative

Action
Enclosure

It is recommended that the Board of Directors for Community Collaborative Charter School approve the resolution to provide a one-time loan in the amount

of \$225,000.00 to Northern California Charter Collaborative. The terms of the loan are for one school year, to be paid in full as of June 30, 2020.

Motion by William Hall, President to excuse Steve Fraire and David Franklin from voting on Item 12.2 Business/Financial Services – Approval of the Resolution for a One-Time Loan to Northern California Charter Collaborative.

Moved by MHumphrey Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire				X
David Franklin				X

Motion carried unanimously, 3-0.

William Hall, President invited Steve Fraire and David Franklin back into the meeting.

13. POLICY DEVELOPMENT

13.1. Approval of the Special Education Policy Manual 2019-2020

It is recommended the Board approve the Special Education Policy Manual 2019-2020.

Moved by DFranklin Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 5-0.

13.2. Approval of the 2019-2020 CalPac Student/Parent Handbook (Online)

It is recommended the Board approve the 2019-2020 CalPac Student/Parent Handbook (Online).

Moved by SHoule Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
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William Hall	X
Michael Humphrey	X
Susan Houle	X
Steve Fraire	X
David Franklin	X

Motion carried unanimously, 5-0.

Action
Enclosure

13.3. Approval of the 2019-2020 CalPac Adequate Progress Policy

It is recommended the Board approve the 2019-2020 CalPac Adequate Progress Policy.

Moved by SFraire Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 5-0.

Action
Enclosure

13.4. Approval of the 2019-2020 CalPac Acknowledgement of Responsibilities

It is recommended the Board approve the 2019-2020 CalPac Acknowledgement of Responsibilities.

Moved by SHoule Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

Motion carried unanimously, 4-0.

Action
Enclosure

13.5. Approval of the 2019-2020 CalPac Attendance Policy

It is recommended the Board approve the 2019-2020 CalPac Attendance Policy.

Moved by MHumphrey Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 5-0.

Action
Enclosure

13.6. Approval of the MOU Between Warner Unified School District and Excel Academy Charter School

It is recommended the Board approve the Memorandum of Understanding (MOU) between Warner Unified School District and Community Collaborative Charter School operating the Excel Academy Charter School.

Moved by SFraire Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 5-0.

14. CALENDAR

The next meeting will be virtual on September 12, 2019.

15. BOARD COMMENTS

The Board said it is great that our enrollment is increasing and our student/parent handbooks are in place. We are thankful for the group of people we work with. Member Mike Humphrey said he saw Bill Dobson at the swap meet over the weekend promoting County. This is terrific to see during times like this, especially when we see that some charters are closing doors and ours is growing. Thank you everyone and thank you to the Leadership team for doing good work in keeping us informed.

16. CEO COMMENTS

The CEO said this agenda focuses on student achievement and having things ready and turn-key. We not only say it, we do it! Our attorney told me that for a charter organization, we have a very robust agenda here! Thank you everyone.

Action

17. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 9:30 a.m.

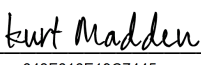
Moved by MHumphrey Seconded by SHowle

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 5-0.

Signed:

Signed:

DocuSigned by:


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 Kurt Madden
 Secretary, Governing Board

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 Susan Houle
 Clerk, Governing Board

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