

CALIFORNIA PACIFIC CHARTER SCHOOLS
Special Meeting of the Board of Directors

Minutes

Monday, August 16, 2021

Special Meeting Begins at 4:30 p.m.



**California Pacific
Charter Schools**

1850 Peary Way, Livermore, CA 94550
129 Nolan Court, Forestville, CA 95436
311 Dolphin Isle, Foster City, CA 94404
4820 Renovo Way, San Diego, CA 91124
11608 Evening Sky Drive, Desert Hot Springs, CA 92240

Guerneville School District
14630 Armstrong Woods Road, Guerneville, CA 95446

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 976 1817 2376

Join URL: <https://zoom.us/j/97618172376>

1. CALL TO ORDER AND ROLL CALL

Time: 4:32 p.m.

1.1. Roll Call

Rickey Trombetta	President - <i>Present</i>
Kelly Wylie	Vice President - <i>Absent for Roll Call</i>
Dr. Shirley Peterson	Clerk - <i>Present</i>
Susan Calandra	Member - <i>Present</i>
Tom Baumgarten	Member - <i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Special Board meeting of August 16, 2021.

Moved by SCalandra Seconded by SPeterson

Roll Call Vote: Ayes Nays Abstained Absent

Rickey Trombetta	X	
Kelly Wylie		X
Dr. Shirley Peterson	X	
Susan Calandra	X	
Tom Baumgarten	X	

Motion carried unanimously, 4-0.

3. PLEDGE OF ALLEGIANCE

Led by: Susan Calandra

4. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

5. BUSINESS/FINANCIAL SERVICES

5.1. (Action) Approval of One-Time Prior Fund Reallocation

It is recommended the Board approve the One-Time Prior Fund Reallocation for California Pacific Charter Schools: San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: Net assets as of 6/30/21 will be reduced:

California Pacific Charter School – San Diego by \$1,348,983.00.
 California Pacific Charter School – LA by \$25,618.00.

Based on the 2021-22 July Budget Estimated Actuals for the year-ended 6/30/21, this will leave estimated ending net assets of:

California Pacific Charter School-San Diego \$1,377,041, or 40.7% of expenditures.

California Pacific Charter School-LA \$1,223,385, or 40.2% of expenditures.
 (Minimum recommended net assets as a percentage of expenditures is 5.0%.)

Moved by SPeterson

Seconded by SCalandra

Roll Call Vote:

Ayes Nays Abstained Absent

Rickey Trombetta	X
Kelly Wylie	X
Dr. Shirley Peterson	X
Susan Calandra	X
Tom Baumgarten	X

Motion carried unanimously, 5-0.

6. POLICY DEVELOPMENT

6.1. (Action) Approval of New Board Policy

It is recommended the Board approve the proposed policy. This policy will replace the current policy and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

3000 Series - Business/Non-instructional

3012-CPCS Purchasing Card Fiscal Policy

Exhibit I: Purchase Receipt Acknowledgement

Board Members requested to amend 3012-CPCS Board Policy. Two lines were added to the policy:

“Generally, the purchase card should not be used for purchases requiring contracts.” (Page 1)

“7. The Card will have a cumulative transaction limit of \$2,500 that requires pre-approval from the Assistant Director of Fiscal Services or designee.” (Page 2)

Moved by SCalandra

Seconded by SPeterson

Roll Call Vote:

Ayes Nays Abstained Absent

Rickey Trombetta

X

Kelly Wylie

X

Dr. Shirley Peterson

X

Susan Calandra

X

Tom Baumgarten

X

Motion carried unanimously, 5-0.

7. CALENDAR

The next scheduled meeting will be held virtually on September 14, 2021.

8. BOARD COMMENTS

The Board thanked everyone for the detail pertaining to the transfer of funds, and the issuing and approval of the PCard. This was Susan’s last meeting and she encouraged CPCS to keep the auditors involved with all of the changes that have occurred throughout the year. They thanked all the staff for their background work to get to this place today. Thank you.

9. CEO COMMENTS

The CEO thanked Susan for her service and said her expertise was very valuable. Thank you everyone.

10. **ADJOURNMENT**

The special meeting of the Board of Directors adjourned at 5:35p.m.

Moved by	TBaumgarten	Seconded by	SPeterson		
<u>Roll Call Vote:</u>		<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta		X			
Kelly Wylie					X
Dr. Shirley Peterson		X			
Susan Calandra		X			
Tom Baumgarten		X			

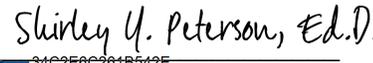
Motion carried unanimously, 4-0.

Signed:

DocuSigned by:

643F616E49C7445...
 Kurt Madden
 Secretary, Governing Board

Signed:

DocuSigned by:

34C2E6C261B542E...
 Dr. Shirley Peterson
 Clerk, Governing Board