

**Community Collaborative Virtual School
Regular Meeting of the Board of Directors
Minutes**

**Thursday, July 11, 2019
Regular Meeting Begins at 2:45 p.m.**



**San Marcos Office
4th Floor – Conference Room
100 E. San Marcos Blvd., San Marcos, CA 92069**

**Agenda – Phone-In Meeting
Call In Number: 563-999-2090 Access Code: 576958**

1. CALL TO ORDER AND ROLL CALL

Time 3:35 p.m.

1.1. Roll Call

William Hall	President - <i>Present</i>
Michael Humphrey	Vice President - <i>Present</i>
Susan Houle	Clerk - <i>Present</i>
Steve Fraire	Member – <i>Present</i>
David Franklin	Member - <i>Absent</i>

2. APPROVE/ADOPT AGENDA

It is recommended that the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of July 11, 2019.

Moved by SFraire Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

Motion carried unanimously, 4-0.

3. PUBLIC COMMENT – CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

Time: 3:35 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

5. CLOSED SESSION

Conference with Legal Counsel-Anticipated Litigation

Significant exposure to litigation pursuant to Government Code Section 54956.9(b).

6. RECONVENE REGULAR MEETING

Time: 3:42 p.m.

No action was taken during closed session

7. PLEDGE OF ALLEGIANCE

Led by: William Hall

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agenda item or non-agenda item to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

9.1. Program Update

10. CONSENT CALENDAR

Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Approval of Consent Calendar

10.1. Minutes of the Regular Board Meeting that was held on June 27, 2019

10.2. Performance Indicator Review Report 2018-2019

Consent Calendar – Business/Financial Services

10.3. Approval of Check Register: June 1 - 30, 2019

10.4. Approval of Enome Goalbook Contract 2019-2020 – Sage Oak

10.5. Approval of Chromebooks Donation – Sage Oak

Consent Calendar – Personnel Services

10.6. Approval of Certificated Personnel Report

10.7. Approval of Calendar Days for Director of Human Resources, Director of Special Education, Director of Student Services

10.8. Approval of Job Descriptions

Moved by MHumphrey Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

Motion carried unanimously, 4-0.

11. PERSONNEL SERVICES

11.1. It is recommended the Board approve the Resolutions with California STRS for the purpose of retirement for Certificated staff at Sage Oak Charter School - South (Warner) and Keppel Partnership Academy (Keppel).

Moved by SFraire Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

Motion carried unanimously, 4-0.

12. POLICY DEVELOPMENT

12.1. It is recommended the Board approve the Memorandum of Understanding (MOU) between Warner Unified School District and Community Collaborative Virtual School operating the California Pacific Charter School.

Moved by MHumphrey Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			

Susan Houle	X	
Steve Fraire	X	
David Franklin		X

Motion carried unanimously, 4-0.

12.2. Board Policy 3100 Vendor Code of Conduct – Vendor Application

It is recommended the Board approve the proposed Vendor Code of Conduct Policy. This new policy will replace the current policy.

Moved by SFraire Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

Motion carried unanimously, 4-0.

13. CALENDAR

The next scheduled meeting will be virtual on August ~~15~~, 19, 2019.

14. BOARD COMMENTS

The Board said they love hearing that Sage Oak has a 77% reading and parent involvement. The policies being put in place with looking at how we have grown will keep everyone safe. Thank you everyone for your commitment and for organizing this day to run smoothly. It's been a great day and Tess is such a great addition and is always here. Fantastic presentation by the OT's today. Thank you.

15. CEO COMMENTS

The CEO said we know it's a lot of hard work for all of schools. Our Sage Oak Graduation rate is 99%. He recently talked to a parent who is looking for a Charter School and her daughter watched the webinar on Sage Oak and loved it. Thank you everyone.

16. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 3:53 p.m.

Moved by SFraire Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			

