

**Community Collaborative Virtual School  
Regular Meeting of the Board of Directors  
Minutes**

**Thursday, October 10, 2019  
Regular Meeting Begins at 11:45 a.m.**



**Agenda - Phone-In Meeting  
Call In Number: 563-999-2090 Access Code: 576958**

**1. CALL TO ORDER AND ROLL CALL**

Time 11:43 a.m.

**1.1. Roll Call**

William Hall	President - <i>Absent</i>
Michael Humphrey	Vice President - <i>Present</i>
Susan Houle	Clerk - <i>Present</i>
Steve Fraire	Member - <i>Present</i>
David Franklin	Member - <i>Present</i>

**2. APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of October 10, 2019.

Moved by SHoule Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

***Motion carried unanimously, 3-0.***

**3. PUBLIC COMMENT - CLOSED SESSION**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

**4. ADJOURN TO CLOSED SESSION**

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

*Michael Humphrey, Vice President announced for the record "there will be no Closed Session."*

**5. CLOSED SESSION**

**Conference with Legal Counsel - Anticipated Litigation - Significant Exposure to Litigation**

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2).

**6. RECONVENE REGULAR MEETING**

**7. PLEDGE OF ALLEGIANCE**

**Led by: Michael Humphrey**

**8. PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agenda item or non-agenda item to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

**9. CORRESPONDENCE/PROPOSALS/REPORTS**

**9.1.** Program Updates

**9.2.** LCFF Priorities Dashboard Survey - CCV-Keppel Partnership Academy #1886

**9.3.** LCFF Priorities Dashboard Survey - CCV-Sage Oak Charter School #1885

**9.4.** LCFF Priorities Dashboard Survey - CCV-Sage Oak Charter School-South #2051

**9.5.** LCFF Priorities Dashboard Survey - California Pacific Charter-San Diego #1758

**10. CONSENT CALENDAR**

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may

be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

**Approval of Consent Calendar**

**10.1.** Minutes of the Regular Board Meeting that was held on September 12, 2019

**Consent Calendar - Personnel Services**

**10.2.** Approval of Certificated Personnel Report

**10.3.** Approval of Classified Personnel Report

**10.4.** Approval of Job Descriptions

**10.5.** Approval of Agreement for High Qualified Teacher Academic Oversight

Moved by DFranklin Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

*Motion carried unanimously, 4-0.*

**11. BUSINESS/FINANCIAL SERVICES**

**11.1. Ratification of the Community Collaborative Virtual School-Sage Oak Charter School #1885 Unaudited Actuals Financial Report 2018-2019**

It is recommended the Board ratify the Unaudited Actuals Financial Report dated July 1, 2018 to June 30, 2019, for Community Collaborative Virtual School-Sage Oak Charter School #1885.

Moved by DFranklin Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

*Motion carried unanimously, 4-0.*

**11.2. Ratification of the Community Collaborative Virtual School-Keppel Partnership Academy #1886 Unaudited Actuals Financial Report 2018-2019**

It is recommended the Board ratify the Unaudited Actuals Financial Report dated July 1, 2018 to June 30, 2019, for Community Collaborative Virtual School-Keppel Partnership Academy #1886.

Moved by DFranklin Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

*Motion carried unanimously, 4-0.*

**11.3. Ratification of the California Pacific Charter School #1758 Unaudited Actuals Financial Report 2018-2019**

It is recommended the Board ratify the Unaudited Actuals Financial Report dated July 1, 2018 to June 30, 2019, for California Pacific Charter School #1758.

Moved by SHoule Seconded by DFranklin

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

*Motion carried unanimously, 4-0.*

**11.4. Approval of Resolution No. 07-2019 Sage Oak Charter School-South to Establish a Charter School Enterprise Fund (62-00)**

It is recommended the Board approve Resolution No. 07-2019 for Sage Oak Charter School-South to establish a Charter School Enterprise Fund (62-00) whereas, Warner Unified School District is the chartering agency.

Moved by SHoule Seconded by DFranklin

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

*Motion carried unanimously, 4-0.*

## **12. POLICY DEVELOPMENT**

### **12.1. Approval of Sage Oak Charter Schools Protocol for Student and Staff Safety during One-on-One Assessments and Special Education Services**

It is recommended the Board approve the Sage Oak Charter Schools Protocol for Student and Staff safety during one-on-one assessments and special education services.

Moved by SHoule Seconded by DFranklin

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

*Motion carried unanimously, 4-0.*

### **12.2. Approval of California Pacific Charter Schools Policies**

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

#### **Student Services Policies**

5000-CCVS Concepts and Roles (Board Policy)

5009-CPCS Independent Study Policy

5010-CPCS Comprehensive Sexual Health Education Policy

5012-CPCS Education for Homeless Children and Youth Policy

5013-CPCS Educational Records and Student Information Policy

5015-CPCS Title IX, Harassment, Intimidation, Discrimination, and Bullying Policy  
 5016-CPCS Comprehensive Self-Harm/Suicide Prevention Policy  
 5017-CPCS Immunization Policy  
 5018-CPCS Education for Foster Youth Policy  
 5019-CPCS Student Freedom of Speech and Expression Policy  
 5023-CPCS Acceptable Use Policy  
 5024-CPCS Academic Integrity Policy  
 5050-CPCS Communicable, Contagious, or Infectious Disease Prevention Policy  
 5052-CPCS Mathematics Placement Policy

Moved by DFranklin Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

*Motion carried unanimously, 4-0.*

**12.3. Approval of Excel Academy Charter School Policies**

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

**Student Services Policies**

5009-EA Independent Study Policy  
 5010-EA Comprehensive Sexual Health Education Policy  
 5012-EA Education for Homeless Children and Youth Policy  
 5013-EA Educational Records and Student Information Policy  
 5015-EA Title IX, Harassment, Intimidation, Discrimination, and Bullying Policy  
 5016-EA Comprehensive Self-Harm/Suicide Prevention Policy  
 5017-EA Immunization Policy  
 5018-EA Education for Foster Youth Policy  
 5019-EA Student Freedom of Speech and Expression Policy  
 5023-EA Acceptable Use Policy

5050-EA Communicable, Contagious, or Infectious Disease Prevention Policy  
5052-EA Mathematics Placement Policy  
5300-EA Special Education Pin Process for Missed Services Policy  
5302-EA Special Education Certificate of Completion Policy

Moved by S Houle Seconded by D Franklin

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

*Motion carried unanimously, 4-0.*

### **13. CALENDAR**

The next scheduled meeting will be in person on November 13, 2019.

### **14. BOARD COMMENTS**

The Board said they are thrilled that the policies are getting into place. Policies are what we fall back on, and we are so glad we are keeping current on these. If anything should happen, we will prevail! Members thanked Michael Humphrey for sitting in for William Hall while he is out of town. Thank you everyone for your hard work, and good luck to you Kurt while in Kona. Great job!

### **15. CEO COMMENTS**

The CEO said ditto on what the Board said about the Policies, and especially about the hard work from our staff. We take pride in our work and it is nice to have these items in place. The Collaborative is a nice place to work. Thank you everyone!

### **16. ADJOURNMENT**

The Regular meeting of the Board of Directors adjourned at 12:11 p.m.

Moved by S Fraire Seconded by S Houle

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			

David Franklin X

***Motion carried unanimously, 4-0.***

Signed:

Signed:

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Kurt Madden  
Secretary, Governing Board

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Susan Houle  
Clerk, Governing Board

*In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the School at 100 East San Marcos Blvd., Suite 350, San Marcos, California, or at the scheduled meeting. Board Agenda back-up materials may also be requested by calling the School at 760-494-9646. In addition, if you would like a copy of any record related to an item on the agenda, please contact the office.*

*In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting of the District's governing board, please contact the School at 760-494-9646. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.*