

**Community Collaborative Virtual School
Regular Meeting of the Board of Directors
Minutes**

**Thursday, February 6, 2020
Regular Meeting Begins at 10:15 a.m.**



100 East San Marcos Blvd., Suite 350, San Marcos, CA 92069
1185 Calle Dulce, Chula Vista, CA 91910 619-417-7730
39251 Camino Las Hoyas, Indio, CA 92203 619-733-8615
16222 Quail Rock Road, Ramona, CA 92065 760-300-5966
1160 Cuyamaca Avenue, Chula Vista, CA 91911 619-933-6176
277 Boyd Road, Pleasant Hill, CA 94523 619-871-1771

Sage Oak Charter School
1473 Ford St., #105, Redlands, CA

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 404 780 284

Join URL: <https://zoom.us/j/404780284>

1. CALL TO ORDER AND ROLL CALL

Time 10:15 a.m.

1.1. Roll Call

William Hall	President - <i>Present</i>
Michael Humphrey	Vice President - <i>Present</i>
Susan Houle	Clerk - <i>Present</i>
Steve Fraire	Member - <i>Present</i>
David Franklin	Member- <i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of February 6, 2020.

Moved by DFranklin

Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 5-0.

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

5. CLOSED SESSION

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

A. Personnel Matters (as per Government Code 54957)

B. Legal Matters (as per Government Code 54956)

6. RECONVENE REGULAR MEETING

7. PLEDGE OF ALLEGIANCE

Led by: William Hall

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agenda item or non-agenda item to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

9.1. Program Update

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Approval of Consent Calendar

- 10.1a.** Minutes of the Special Board Meeting that was held on January 15, 2020
- 10.1b.** Minutes of the Board Study Session that was held on January 15, 2020
- 10.1c.** Minutes of the Regular Board Meeting that was held on January 16, 2020
- 10.2.** Check Voucher

Consent Calendar - Business/Financial Services

- 10.3.** Approval of Resolution 11-2020 to Participate in a Joint Powers Authority for Fringe Benefits

Consent Calendar - Education/Student Services

- 10.4.** Approval of 2020-2021 School Year Calendar - Sage Oak Charter Schools, #2051, #1885 and #1886
- 10.5.** Approval of 2020-2021 School Year Calendar - Excel Academy Charter School #2073 and #2053

Consent Calendar - Policy Development

- 10.6.** Approval of Administrative Professional Development Reimbursement/Stipend Policy - Sage Oak Charter Schools
- 10.7.** Approval of Direct Instruction and Supplemental Administrative Support Policy - Sage Oak Charter Schools
- 10.8.** Approval of Safety Plan - 2020 Revision - Sage Oak Charter Schools

Consent Calendar - Personnel Services

- 10.9.** Approval of Certificated Personnel Report

Moved by DFranklin Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 5-0.

11. PERSONNEL SERVICES

11.1. Approval of Additional Hours for CalPac K-6 Grade Teachers, #1758

It is recommended the Board approve additional hours for CalPac teachers to further develop the K-6 grades educational program.

Moved by SFraire Seconded by DFranklin

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 5-0.

12. BUSINESS/FINANCIAL SERVICES

12.1. Approval of Keppel TK-8th Track A Budget - Keppel Partnership Academy, #1886

It is recommended the Board approve the Keppel TK-8th Track A budget.

Moved by SHoule Seconded by DFranklin

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 5-0.

12.2. Approval of Helendale High School Track A Budget - Sage Oak Charter School, #1885

It is recommended the Board approve the Helendale High School Track A budget.

Moved by SHoule Seconded by DFranklin

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
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William Hall	X
Michael Humphrey	X
Susan Houle	X
Steve Fraire	X
David Franklin	X

Motion carried unanimously, 5-0.

12.3. Approval of Helendale TK-7th Track A Budget - Sage Oak Charter School, #1885

It is recommended the Board approve the Helendale TK-7th Track A budget.

Moved by SHoule Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 5-0.

Moved by DFranklin Seconded by SFraire

12.4. Approval of CalPac Purchase of Chromebooks for Student Testing, #1758

It is recommended the Board approve the purchase of Chromebooks and accessories for CAASPP testing.

Moved by SHoule Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 5-0.

12.5. Approval of Community Collaborative Virtual School - Board of Directors Member Agreement

It is recommended the Board approve the Board of Directors Member agreement.

Moved by S Houle Seconded by D Franklin

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 5-0.

13. POLICY DEVELOPMENT

13.1. Approval of Board Policies - Personnel Series

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

Personnel Services

- 4052-CCVS Paid Sick Leave Policy
- 4053-CCVS Pregnancy Disability Leave Policy
- 4054-CCVS Family Care and Medical Leave Policy
- 4055-CCVS Victims of Abuse Leave Policy
- 4064-EA Mileage Reimbursement Policy
- 4064-SO Mileage Reimbursement Policy

Moved by D Franklin Seconded by S Fraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 5-0.

14. CALENDAR

The next scheduled meeting will be held virtually on March 5, 2020.

15. BOARD COMMENTS

The Board thanked everyone for all their hard work, and for the valuable service being provided to students. The schools are moving along splendid. They said they appreciate the professionalism and see that we are fine tuning a lot of things. The numbers are looking good, and it’s hard to believe we are turning the page to the second semester. Thank you so much.

16. CEO COMMENTS

The CEO echo’s everything the Board has said. He said, he was able to spend some time with our authorizer from Warner, David MacLeod, and he said he is very pleased with what is happening. The CEO also said he went to Keppel on Tuesday to meet with Ruben Zepeda, and was able to open up dialog about a material revision. The more they talked, Ruben proposed a renewal on July 1st and gave us a 5-year team. Sage Oak is now in a really good spot with their Charter terms. Thank you everyone.

17. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 10:41a.m.

Moved by DFranklin Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 5-0.

Signed:

Signed:

Kurt Madden
Secretary, Governing Board

Susan Houle
Clerk, Governing Board

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the School at 100 East San Marcos Blvd., Suite 350, San Marcos, California, or at the scheduled meeting. Board Agenda back-up materials may also be

requested by calling the School at 760-494-9646. In addition, if you would like a copy of any record related to an item on the agenda, please contact the office.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting of the District's governing board, please contact the School at 760-494-9646. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.