

**Community Collaborative Charter School
Regular Meeting of the Board of Directors
Minutes**

**Thursday, December 5, 2019
Regular Meeting Begins at 1:15 p.m.**



**DoubleTree by Hilton San Diego
Hotel Circle - Cabrillo Room
1515 Hotel Circle South, San Diego, CA 92108
Phone (619) 881-6900**

**Agenda – Phone-In Meeting
Call In Number: 563-999-2090 Access Code: 576958**

1. CALL TO ORDER AND ROLL CALL

Time 1:20 p.m.

1.1. Roll Call

William Hall	President - <i>Present</i>
Michael Humphrey	Vice President - <i>Present</i>
Susan Houle	Clerk - <i>Present</i>
Steve Fraire	Member - <i>Present</i>
David Franklin	Member - <i>Absent</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of December 5, 2019.

***Motion by William Hall, President to amend the agenda and remove:
Item 11.4 Approval DirectEd Service Agreement - Excel Academy***

Moved by SFraire Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			

Steve Fraire	X	
David Franklin		X

Motion carried unanimously, 4-0.

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by SFraire Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

Motion carried unanimously, 4-0.

5. CLOSED SESSION Time: 1:21 p.m.

Conference with Legal Counsel - Anticipated Litigation - Significant Exposure to Litigation

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2). Number of Potential Cases: 2

6. RECONVENE REGULAR MEETING Time: 1:45 p.m.

No action was taken during closed session.

7. PLEDGE OF ALLEGIANCE **Led by: William Hall**

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agenda item or non-agenda item to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have

questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

- 9.1. Program Updates
- 9.2. Structure of The Collaborative Update

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Approval of Consent Calendar

- 10.1. Minutes of the Regular Board Meeting that was held on November 13, 2019

Consent Calendar - Business/Financial Services

- 10.2. Approval of CalPac Surplus Items
- 10.3. Approval of Excel Academy Charter School Surplus Items
- 10.4. Approval of Pathways Academy Charter School Surplus Items

Consent Calendar - Personnel Services

- 10.5. Approval of Certificated Personnel Report
- 10.6. Approval of Classified Personnel Report
- 10.7. Approval of Employee Handbook Revisions Effective January 1, 2020
- 10.8. Approval of Job Descriptions

Moved by SFraire Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

Motion carried unanimously, 4-0.

11. BUSINESS/FINANCIAL SERVICES

11.1. Approval of New Office Furniture for CalPac

It is recommended the Board approve the new office furnishing for CalPac's new office location on Birch Street.

Moved by SHoule Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

Motion carried unanimously, 4-0.

11.2. Approval of Odysseyware Curriculum Contract - CalPac

It is recommended the Board approve the Odysseyware Curriculum contract.

Moved by SFraire Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

Motion carried unanimously, 4-0.

11.3. Approval of Edgenuity Curriculum Contract - CalPac

It is recommended the Board approve the 3-year Edgenuity Curriculum contract.

Moved by SFraire Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

Motion carried unanimously, 4-0.

11.4. Approval of DirectEd Service Agreement - Excel Academy

It is recommended the Board approve the DirectEd Service Agreement.

*Motion by William Hall, President to amend the agenda and remove:
Item 11.4 Approval DirectEd Service Agreement - Excel Academy*

11.5. Approval of First Interim Financial Report

It is recommended the Board approve the First Interim Financial Report for Community Collaborative Charter School #1751 (Acton), Excel Academy Charter School #2073 (Helendale), and Excel Academy Charter School #2053 (Warner), for the 2019-2020 school year.

Moved by MHumphrey Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

Motion carried unanimously, 4-0.

12. POLICY DEVELOPMENT

12.1. Approval of Informed Written Consent

It is recommended the Board approve the Informed Written Consent Re Potential Conflict of Interest.

Moved by SFraire Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

Motion carried unanimously, 4-0.

13. ORGANIZATIONAL STRUCTURE OF THE BOARD

13.1. Acceptance of Resignations

13.2. Approval of New Board Members

13.3. Election of Officers

Motion by William Hall, President to request this Item be tabled. Board members feel rushed. They would like time to obtain more information.

Item 13.1 Acceptance of Resignations

Item 13.2 Approval of New Board Members, and

Item 13.3 Election of Officers

Moved by MHumphrey Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

Motion carried unanimously, 4-0.

14. CALENDAR

The next scheduled meeting will be held virtually on January 16, 2020.

15. BOARD COMMENTS

The Board thanked Karl Yoder for the First Interim Financial Report. This report is very easy to read. They also thanked Kurt for the presentation on the structure of the TC and for letting them know he is meeting with attorneys to gather as much information on the best option for us. The presentations today show we are The Collaborative. Enjoy your family and health during the holidays. Thank you everyone.

16. CEO COMMENTS

The CEO echo's what the Board Members said. He said we have received three opinions from three different attorneys. All three have different ideas on how we should proceed. As we continue to gather more information, we learned that we have more time than we original thought to get this in place by Jan. 1st or June 30th. He said job well done to everyone, and Happy Holidays. Thank you.

17. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 2:28 p.m.

Moved by SFraire Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
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William Hall	X	
Michael Humphrey	X	
Susan Houle	X	
Steve Fraire	X	
David Franklin		X

Motion carried unanimously, 4-0.

Signed:

Signed:

Kurt Madden
Secretary, Governing Board

Susan Houle
Clerk, Governing Board

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the School at 100 East San Marcos Blvd., Suite 350, San Marcos, California, or at the scheduled meeting. Board Agenda back-up materials may also be requested by calling the School at 760-494-9646. In addition, if you would like a copy of any record related to an item on the agenda, please contact the office.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting of the District's governing board, please contact the School at 760-494-9646. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.