

**Community Collaborative Charter School
Regular Meeting of the Board of Directors
Minutes**

**Thursday, October 10, 2019
Regular Meeting Begins at 10:45 a.m.**



Agenda - Phone-In Meeting

Call In Number: 563-999-2090 Access Code: 576958

1. CALL TO ORDER AND ROLL CALL

Time 10:52 a.m.

1.1. Roll Call

William Hall	President - <i>Absent</i>
Michael Humphrey	Vice President - <i>Present</i>
Susan Houle	Clerk - <i>Present</i>
Steve Fraire	Member - <i>Present</i>
David Franklin	Member - <i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of October 10, 2019.

Moved by DFranklin Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle				X
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 3-0.

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Michael Humphrey, Vice President announced for the record "there will be no Closed Session."

5. CLOSED SESSION

Conference with Legal Counsel - Anticipated Litigation - Significant Exposure to Litigation

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2).

6. RECONVENE REGULAR MEETING

7. PLEDGE OF ALLEGIANCE

Led by: Michael Humphrey

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agenda items or non-agenda items to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

- 9.1.** Program Updates
- 9.2.** Community Collaborative Charter 2019-2020 Preliminary Budget
- 9.3.** LCFF Priorities Dashboard Survey - Community Collaborative-Acton #1751
- 9.4.** LCFF Priorities Dashboard Survey - Excel Academy-Warner #2053
- 9.5.** LCFF Priorities Dashboard Survey - Excel Academy School-Helendale #2073

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Approval of Consent Calendar

10.1. Minutes of the Regular Board Meeting that was held on September 12, 2019

Consent Calendar - Business/Financial Services

10.2. Approval of 2019-2020 Sonoma County Charter Special Education Local Plan Area (SELPA) Assurance Statement for Excel Academy Charter School

10.3. Approval of 2019-2020 Sonoma County Charter Special Education Local Plan Area (SELPA) Participation Agreement for Excel Academy Charter School

Consent Calendar - Personnel Services

10.4. Approval of Certificated Personnel Report

10.5. Approval of Classified Personnel Report

10.6. Approval of Job Descriptions

10.7. Approval of Agreement for High Qualified Teacher Academic Oversight

Moved by DFranklin Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 4-0.

11. BUSINESS/FINANCIAL SERVICES

11.1. Ratification of the Community Collaborative Charter School-Acton #1751 Unaudited Actuals Financial Report 2018-2019

It is recommended the Board ratify the Unaudited Actuals Financial Report dated July 1, 2018 to June 30, 2019, for Community Collaborative Charter School-Acton #1751.

Moved by SHoule Seconded by DFranklin

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 4-0.

11.2. Approval of Resolution No. 08-2019 Excel Academy Charter School to Establish a Charter School Enterprise Fund (62-00)

It is recommended the Board approve Resolution No. 08-2019 for Excel Academy Charter School to establish a Charter School Enterprise Fund (62-00) whereas, Warner Unified School District is the chartering agency.

Moved by SFraire Seconded by SHoule

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 4-0.

12. POLICY DEVELOPMENT

12.1. Approval of California Pacific Charter Schools Policies

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

Student Services Policies

- 5000-CCCS Concepts and Roles (Board Policy)
- 5009-CPCS Independent Study Policy
- 5010-CPCS Comprehensive Sexual Health Education Policy
- 5012-CPCS Education for Homeless Children and Youth Policy
- 5013-CPCS Educational Records and Student Information Policy
- 5015-CPCS Title IX, Harassment, Intimidation, Discrimination, and Bullying Policy
- 5016-CPCS Comprehensive Self-Harm/Suicide Prevention Policy
- 5017-CPCS Immunization Policy
- 5018-CPCS Education for Foster Youth Policy
- 5019-CPCS Student Freedom of Speech and Expression Policy
- 5023-CPCS Acceptable Use Policy
- 5024-CPCS Academic Integrity Policy
- 5050-CPCS Communicable, Contagious, or Infectious Disease Prevention Policy
- 5052-CPCS Mathematics Placement Policy

Moved by S Houle Seconded by D Franklin

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 4-0.

12.2. Approval of Excel Academy Charter School Policies

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

Student Services Policies

- 5009-EA Independent Study Policy
- 5010-EA Comprehensive Sexual Health Education Policy
- 5012-EA Education for Homeless Children and Youth Policy
- 5013-EA Educational Records and Student Information Policy
- 5015-EA Title IX, Harassment, Intimidation, Discrimination, and Bullying Policy
- 5016-EA Comprehensive Self-Harm/Suicide Prevention Policy
- 5017-EA Immunization Policy
- 5018-EA Education for Foster Youth Policy
- 5019-EA Student Freedom of Speech and Expression Policy
- 5023-EA Acceptable Use Policy
- 5050-EA Communicable, Contagious, or Infectious Disease Prevention Policy
- 5052-EA Mathematics Placement Policy
- 5300-EA Special Education Pin Process for Missed Services Policy
- 5302-EA Special Education Certificate of Completion Policy

Moved by S Fraire Seconded by D Franklin

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin	X			

Motion carried unanimously, 4-0.

13. CALENDAR

The next scheduled meeting will be in person on November 13, 2019.

14. BOARD COMMENTS

The Board said it is so wonderful to hear that our programs are moving forward, and that everyone is really on top it with the policies, “we certainly have our ducks in a row.” The Board also thanked Karl Yoder for piecing together the budget without the general ledger from Ed Collective, and with only limited information given to DMS. Board Member Fraire commented on the great study session in Carlsbad in September, and said he enjoyed the in-service Safe Schools online sessions provided by HR. Thank you all for your hard work!

15. CEO COMMENTS

The CEO said he would like to acknowledge all staff on the hard work they are doing, and he thanked his team. Christine Feher will be presenting the petition renewal to Acton tonight at their Board meeting, and we are hoping to go forward with it in November for approval. Great work everyone. Thank you.

16. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 11:43 a.m.

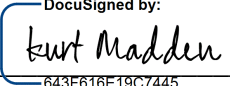
Moved by SHoule Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall				X
Michael Humphrey	X			
Susan Houle	X			
Steve Fraire	X			
David Franklin				X

Motion carried unanimously, 4-0.

Signed:

Signed:

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 Kurt Madden
 Secretary, Governing Board

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 Susan Houle
 Clerk, Governing Board

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