

**CALIFORNIA PACIFIC CHARTER SCHOOLS**  
**Regular Meeting of the Board of Directors**

**Minutes**

**Tuesday, January 12, 2021**  
**Regular Meeting Begins at 4:30 p.m.**



**CALPAC**

CALIFORNIA PACIFIC CHARTER SCHOOLS

1850 Peary Way, Livermore, CA 94550  
129 Nolan Court, Forestville, CA 95436  
362 West 25th Street, San Bernardino, CA 92405  
311 Dolphin Isle, Foster City, CA 94404  
4820 Renovo Way, San Diego, CA 91124

Guerneville School District  
14630 Armstrong Woods Road, Guerneville, CA 95446

**Zoom Meeting Information**

**Dial In: 1-669-900-9128**

**Meeting ID: 954 7608 0857**

**Join URL: <https://zoom.us/j/95476080857>**

**1. CALL TO ORDER AND ROLL CALL**

Time: 4:33 p.m.

**1.1. Roll Call**

Rickey Trombetta	President - <i>Present</i>
Kelly Wylie	Vice President - <i>Absent for Roll Call</i>
Dr. Dale Marsden	Clerk - <i>Absent for Roll Call</i>
Susan Calandra	Member - <i>Present</i>
Dr. Shirley Peterson	Member - <i>Present</i>

**2. APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of January 12, 2021.

Moved by SCalandra                      Seconded by SPeterson

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie				X
Dr. Dale Marsden				X
Susan Calandra	X			
Dr. Shirley Peterson	X			

***Motion carried unanimously, 3-0.***

*A motion was made by Kurt Madden, CEO to amend the agenda, and refer to Revised Item 12.1 "Staff Salary Step Increases Retroactive to July 1, 2020" in the backup file. The Fiscal Impact changed from \$52,806.05 to \$52,239.39.*

### **3. PUBLIC COMMENT - CLOSED SESSION**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

### **4. ADJOURN TO CLOSED SESSION**

Time: 4:36 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by SCalandra                      Seconded by SPeterson

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie				X
Dr. Dale Marsden				X
Susan Calandra	X			
Dr. Shirley Peterson	X			

***Motion carried unanimously, 3-0.***

### **5. CLOSED SESSION**

#### **Conference with Legal Counsel regarding Potential Litigation: 2 matters**

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2).

Public Employee Performance Evaluation Pursuant to Government Code 54957

a. CEO Evaluation

**6. RECONVENE REGULAR MEETING**

Time: 6:14 p.m.

*Dr. Dale Marsden, Clerk joined the meeting during the Closed Session and reported out “no action was taken.”*

*Kelly Wylie joined the meeting during the Closed Session.*

**7. PLEDGE OF ALLEGIANCE**

Led by: Rickey Trombetta

**8. PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

**9. CORRESPONDENCE/PROPOSALS/REPORTS**

- 9.1. School Highlights - Presented by Christine Feher, Executive Director
- 9.2. Special Education Department Presentation by Dr. Vangie Ackridge
- 9.3. DMS Monthly Update (DMU) - November 2020, Presented by Karl Yoder
- 9.4. DMS Mid-Year Check-in Evaluation - December 2020, *Presented by Joanne Fountain*
- 9.5. 2020-21 Preliminary Budget Letter, Acton-Agua Dulce Unified School District
- 9.6. 2020-21 Budget and 45-Day Revise Letter, Acton-Agua Dulce Unified School District
- 9.7. 2020-21 Budget and 45-Day Revise Letter, ~~Sonoma~~ *Guerneville School District*
- 9.8. Charter Services Organization Mid-Year Update, Presented by Dr. David Franklin, *CEO*
- 9.9. CEO SMART Goals Mid-Year Update, *Presented by Kurt Madden, CEO*

**10. CONSENT CALENDAR**

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

**Consent Calendar - Board Meeting Minutes**

- 10.1. Minutes of the Regular Board Meeting that was held on December 3, 2020
- 10.2. Minutes of the Special Board Meeting that was held on December 18, 2020

Moved by KWylie

Seconded by DMarsden

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra			X	
Dr. Shirley Peterson	X			

*Motion carried unanimously, 4-0.*

**Consent Calendar - Business/Financial Services**

**10.3.** Check Register - December 2020

**10.4.** Approval of 2020-2021 Board Meeting Calendar Revised

Moved by DMarsden                      Seconded by SPeterson

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

*Motion carried unanimously, 5-0.*

**Consent Calendar - Personnel Services**

**10.5.** Approval of Classified Personnel Report

**10.6.** Approval of Employee Handbook Revisions, effective January 1, 2021

**10.7.** Approval of IRS Mileage Reimbursement Rate Change

Moved by DMarsden                      Seconded by KWylie

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

*Motion carried unanimously, 5-0.*

**Consent Calendar - Policy Development**

**10.8.** Approval of existing board policies reviewed and revised by staff for the 2020-2021 school year.

**Board Policies: Revised**

4115-CPCS Family and Medical Leave Act Policy

6020-CPCS Education for Homeless Children and Youth Policy

Moved by SPeterson

Seconded by SCalandra

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

*Motion carried unanimously, 5-0.*

**11. BUSINESS/FINANCIAL SERVICES**

**11.1. (Action) Approval of APLUS+ Network Statewide Marketing and Community Relations Services Membership**

It is recommended the Board approve the APLUS+ Network Statewide Marketing and Community Relations Services Membership for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: California Pacific Charter-San Diego (#1758) \$5,000.00

Moved by KWylie

Seconded by SCalandra

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

*Motion carried unanimously, 5-0.*

**11.2. (Action) Approval of Memorandum of Understanding (MOU) between Alliant International University, Inc. a California Benefit Corporation and California Pacific Charter Schools**

It is recommended the Board approve the Memorandum of Understanding (MOU) between Alliant International University and California Pacific Charter Schools for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: None

Moved by DMardsen                      Seconded by SPeterson

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

***Motion carried unanimously, 5-0.***

**12. PERSONNEL SERVICES**

**12.1. (Action) Approval of Staff Salary Step Increases Retroactive to July 1, 2020**

It is recommended the Board approve the staff salary step increases retroactive to July 1, 2020 for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact:

Total annual increase for all staff step advancement is ~~\$52,806.05~~ \$52,239.39

California Pacific Charter - Los Angeles (#1751) ~~\$17,853.73~~ \$20,477.84

California Pacific Charter - San Diego (#1758) ~~\$17,779.80~~ \$18,586.77

California Pacific Charter - Sonoma (#2037) ~~\$17,172.53~~ \$13,174.77

Moved by SCalandra                      Seconded by SPeterson

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

***Motion carried unanimously, 5-0.***

**12.2. (Action) Approval of Declaration of Need for Emergency CLAD**

It is recommended the Board approve the Declaration of Need for Emergency CLAD for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Moved by DMarsden

Seconded by SCalandra

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

***Motion carried unanimously, 5-0.***

**12.3. (Action) Approval of Revision to Employee Lease Agreement - Attachment A (Job Description - Chief Executive Officer)**

It is recommended the Board approve the revisions to the job description for Chief Executive Officer included as Attachment A in the Employee Lease Agreement.

*Corrie Amador, HR Director noted that the version of the document being presented is: "Copy of final redline CEO 2021-01-04 rev 1-12-20"*

Moved by SPeterson

Seconded by SCalandra

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

***Motion carried unanimously, 5-0.***

**13. POLICY DEVELOPMENT**

**13.1. (Action) Approval of New Board Policies**

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

**1000 Series - Community Relations**  
1035-CPCS Access to Public Records Policy

**5000 Series - Student Services****5065-CPCS Lottery Policy**Moved by DMarsdenSeconded by KWylie

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

***Motion carried unanimously, 5-0.*****14. CALENDAR**

The next scheduled meeting will be held virtually on February 9, 2021.

**15. BOARD COMMENTS**

The Board said they would like to express their appreciation on how well everything was organized, and for Dr. Ackridges' presentation. They also thanked Kurt for hanging in there during the deposition, and said they are happy we have a good attorney. To all the staff during these uncharted waters, thank you for your service to students, we are making progress and everyone is doing remarkable work. It's been a long meeting. Thank you.

**16. CEO COMMENTS**

The CEO gave his appreciation to everyone, to the Board, and to all the staff working behind the scenes to make this board meeting a reality. He said Dr. Ackridge did a super job and it's nice knowing that our Special Education students are being served well. He gave a shout out to our authorizers, Dana and Cherie, and to all the work they are doing up there. Let's stay positive! Thank you.

**17. ADJOURNMENT**

The regular meeting of the Board of Directors adjourned at 8:03 p.m.


Moved by DMarsdenSeconded by SCalandra

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			




***Motion carried unanimously, 5-0.***

Signed:

DocuSigned by:  
  
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Kurt Madden  
Secretary, Governing Board

Signed:

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Dr. Dale Marsden  
Clerk, Governing Board