

**Northern California Charter Collaborative  
Regular Meeting of the Board of Directors  
Minutes**

**Thursday, August 15, 2019  
Regular Meeting Begins at 4:00 p.m.**



CALIFORNIA  
PACIFIC CHARTER  
SONOMA

**Agenda – Phone-In Meeting**

**Call In Number: 563-999-2090 Access Code: 576958**

39251 Camino Las Hoyas, Indio, CA 92203 619-733-8615

277 Boyd Road, Pleasant Hill, CA 94523 619-871-1771

1850 Peary Way, Livermore, CA 94550 805-657-0606

**1. CALL TO ORDER AND ROLL CALL**

Time 4:03 p.m.

1.1. Roll Call

David Franklin

President - *Present*

Kelly Wylie

Vice President – *Present*

Steve Fraire

Clerk – *Present*

**2. APPROVE/ADOPT AGENDA**

Action

It is recommended the Board of Directors adopt as presented, the agenda for the Board Meeting of August 15, 2019.

Moved by SFraire Seconded by KWylie

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin	X			
Kelly Wylie	X			
Steve Fraire	X			

***Motion carried unanimously, 3-0.***

**3. PUBLIC COMMENT – CLOSED SESSION**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

**4. ADJOURN TO CLOSED SESSION**

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by KWylie Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin	X			
Kelly Wylie	X			
Steve Fraire	X			

*Motion carried unanimously, 3-0.*

**5. CLOSED SESSION**

*Time: 4:05 p.m.*

**Conference with Legal Counsel Pending/Existing Litigation**

Significant exposure to litigation pursuant to Government Code Section 54956.9(b)

**6. RECONVENE REGULAR MEETING**

*Time: 4:21 p.m.*

*No action was taken during closed session.*

**7. PLEDGE OF ALLEGIANCE**

**Led by: David Franklin**

**8. PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agenda item or non-agenda item to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

Discussion

**9. CORRESPONDENCE/PROPOSALS/REPORTS**

**9.1. Program Update**

Action  
Enclosure

**10. CONSENT CALENDAR**

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

**Approval of Consent Calendar**

10.1. Minutes of the Regular Board Meeting that was held on July 11, 2019

**Consent Calendar – Business/Financial Services**

- 10.2. Approval of Special Education Master Contract for Vendor Services 2019-2020
- 10.3. Approval of TheraPlatform Video Conferencing Subscription for 2019-2020
- 10.4. Approval of Zoom Agreement 2019-2020

**Consent Calendar – Education/Student Services**

- 10.5. Approval of English Learner Master Plan 2019-2020
- 10.6. Approval of CalPac Student/Parent Handbook Homeschool 2019-2020
- 10.7. Approval of CalPac Student/Parent Handbook Online 2019-2020

**Consent Calendar – Personnel Services**

- 10.8. Approval of Certificated Personnel Report
- 10.9. Job Descriptions
- 10.10. Salary Schedule - Collaborative Management
- 10.11. Salary Schedule - Home School Certificated

Moved by KWylie Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin	X			
Kelly Wylie	X			
Steve Fraire	X			

*Motion carried unanimously, 3-0.*

Action  
Enclosure

**11. POLICY DEVELOPMENT**

**11.1. Approval of the Special Education Policy Manual 2019-2020**

It is recommended the Board approve the Special Education Policy Manual 2019-2020.

Moved by KWylie Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin	X			
Kelly Wylie	X			
Steve Fraire	X			

*Motion carried unanimously, 3-0.*

Action  
Enclosure

**11.2. Approval of the 2019-2020 CalPac Adequate Progress Policy**

It is recommended the Board approve the 2019-2020 CalPac Adequate Progress Policy.

Moved by SFraire Seconded by KWylie

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin	X			
Kelly Wylie	X			
Steve Fraire	X			

*Motion carried unanimously, 3-0.*

Action  
Enclosure

**11.3. Approval of the 2019-2020 CalPac Acknowledgement of Responsibilities**

It is recommended the Board approve the 2019-2020 CalPac Acknowledgement of Responsibilities.

Moved by SFraire Seconded by KWylie

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin	X			
Kelly Wylie	X			
Steve Fraire	X			

*Motion carried unanimously, 3-0.*

**11.4. Approval of the 2019-2020 CalPac Attendance Policy**

It is recommended the Board approve the 2019-2020 CalPac Attendance Policy.

Action  
Enclosure

Moved by KWylie Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin	X			
Kelly Wylie	X			
Steve Fraire	X			

*Motion carried unanimously, 3-0.*

**12. CALENDAR**

The next scheduled meeting will be virtual on September 12, 2019.

**13. BOARD COMMENTS**

The Board thanked everyone. Member Steve Fraire thanked David Franklin for letting him pitch hit for him in Huntington Beach at the retreat last week. It was great to meet a lot of people, the energy level was high, and Kurt did a good job in putting it all together. Everyone gets along so well, and everyone is on the same page with the mission and vision. Thank you.

**14. CEO COMMENTS**

The CEO thanked everyone and said the retreat far exceeded our expectations. The defining moment was when Dana Pedersen shared out our Mission and Vision with her team. This was a great connection for everyone. We are looking at a Resolution to make the loan and we are hoping to have a Special Board meeting on Monday, 8/19/19 at 4:00 p.m. It will be a fast meeting. Thank you everyone.

Action

**15. ADJOURNMENT**

The Regular meeting of the Board of Directors adjourned at 4:38 p.m.

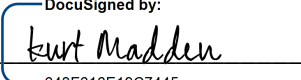
Moved by KWylie Seconded by SFraire

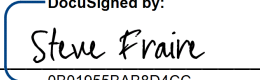
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin	X			
Kelly Wylie	X			
Steve Fraire	X			

***Motion carried unanimously, 3-0.***

Signed:

Signed:

DocuSigned by:  
  
 Kurt Madden  
643F816E19C7445...  
 Secretary, Governing Board

DocuSigned by:  
  
 Steve Fraire  
0B01955BAB8D4CC...  
 Clerk, Governing Board

*In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the School at 100 East San Marcos Blvd., Suite 350, San Marcos, California, or at the scheduled meeting. Board Agenda back-up materials may also be requested by calling the School at 760-494-9646. In addition, if you would like a copy of any record related to an item on the agenda, please contact the office.*

*In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting of the District's governing board, please contact the School at 760-494-9646. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.*