

**Community Collaborative Virtual School
Regular Meeting of the Board of Directors
Agenda**

**Thursday, September 12, 2019
Regular Meeting Begins at 10:15 a.m.**



Community
Collaborative
VIRTUAL SCHOOL

Agenda – Phone-In Meeting

Call In Number: 563-999-2090 Access Code: 576958

100 East San Marcos Blvd., Suite 350, San Marcos, CA 92069
1185 Calle Dulce, Chula Vista, CA 91910 619-417-7730
39251 Camino Las Hoyas, Indio, CA 92203 619-733-8615
16222 Quail Rock Road, Ramona, CA 92065 760-300-5966
1160 Cuyamaca Avenue, Chula Vista, CA 91911 619-933-6176
277 Boyd Road, Pleasant Hill, CA 94523 619-871-1771

MISSION STATEMENT

Our mission is to honor students and stakeholders by providing ongoing support and servant leadership in a professional, cohesive, and collaborative manner. We will strengthen programs through collaboration, innovation, communication, and the sharing of resources.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Community Collaborative Virtual School at 760-494-9646.

1. CALL TO ORDER AND ROLL CALL

Time _____ a.m.

1.1. Roll Call

William Hall

President

Michael Humphrey Vice President
Susan Houle Clerk
Steve Fraire Member
David Franklin Member

2. APPROVE/ADOPT AGENDA

Action

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of September 12, 2019.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. PUBLIC COMMENT – CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

5. CLOSED SESSION

Time: _____

**Conference with Legal Counsel - Anticipated Litigation –
Significant Exposure to Litigation**

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2).

6. **RECONVENE REGULAR MEETING**

Time: _____

7. **PLEDGE OF ALLEGIANCE**

Led by _____

8. **PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agendized or non-agendized items to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

9. **CORRESPONDENCE/PROPOSALS/REPORTS**

Discussion

9.1. Program Updates

10. **CONSENT CALENDAR**

Action
Enclosure

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Approval of Consent Calendar

10.1. Minutes of the Regular Board Meeting that was held on August 19, 2019

10.2. Approval of the SELPA Performance Indicator Review Report 2018-2019

Consent Calendar – Business/Financial Services

10.3. Approval of the Student & Parent Electronic Device Lease Agreement -
Excel Academy Charter School

Consent Calendar – Education/Student Services

10.4. Approval of the Acknowledgement of Alternate Course Selection Form -
Excel Academy Charter School

Consent Calendar – Personnel Services

10.5. Approval of Certificated Personnel Report

10.6. Approval of Classified Personnel Report

10.7. Job Descriptions

Roll Call Vote:

William Hall

Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11. BUSINESS/FINANCIAL SERVICES

11.1. Approval of Annual Subscription for TrackStar Staff Performance Evaluation System - Sage Oak Charter Schools

It is recommended the Board approve the annual subscription for TrackStar Staff Performance Evaluation System.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.2. Approval of the Amendment to Delta Managed Solutions, Inc. (DMS) Business Services Agreement, June 24, 2019

It is recommended the Board approve the amendment to Delta Managed Solutions, Inc. (DMS) Business Services Agreement, June 24, 2019.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.3. Approval of the New Administrative Office Lease – Excel Academy Charter School

It is recommended the Board approve the new Administrative Office Lease for office space at 1 Technology Drive, Bldg. I, Irvine, CA 92618.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.4. Approval of the YUP Service Contract - Excel Academy Charter School

It is recommended the Board approve the YUP Service Contract through May 31, 2020.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

**11.5. Approval of the Charter School Revolving Loan Fund Program
Loan Agreement Number 19-15 – Excel Academy Charter School
and Resolution Number 03-2019**

It is recommended the Board approve the Charter School Revolving Loan Fund Program Loan Agreement Number 19-15 and Resolution Number 03-2019.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

**11.6. Approval of the Charter School Revolving Loan Fund Program
Loan Agreement Number 19-17 – Sage Oak Charter School – South
and Resolution Number 04-2019**

It is recommended the Board approve the Charter School Revolving Loan

Fund Program Loan Agreement Number 19-17 and Resolution Number 04.2019.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.7. Approval of Furnishing Items for New Office Space – Sage Oak Charter Schools

It is recommended the Board approve the furnishing items for the new office space located at 1467 Ford, Suite 202.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12. POLICY DEVELOPMENT

12.1. Approval of the 2019-2020 CalPac Student/Parent Handbook Online

It is recommended the Board approve the 2019-2020 Student/Parent Handbook Online.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

Action
Enclosure

12.2. Approval of the 2019-2020 Excel Academy Charter School Student/Parent Handbook

It is recommended the Board approve the 2019-2020 Excel Academy Charter School Student/Parent Handbook.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

12.3. Approval of the 2019-2020 Excel Academy Charter School - High School Handbook

Action
Enclosure

It is recommended the Board approve the 2019-2020 Excel Academy Charter School - High School Handbook Graduation Requirements.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.4. Approval of the Charter Schools' Policies

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

Sage Oak Charter Schools Education Services Policies

- Grade Acceleration Policy
- Grade Retention Policy
-

Sage Oak Charter Schools Secondary Education Policies

- Repeated Courses Policy

Excel Academy Charter Schools Secondary Education Policies

- Repeated Courses Policy
- Transcripts from Non-Accredited Schools Policy

Excel Academy Charter Schools Education Services Policies

- Virtual Learning Period Meeting Policy
- Field Trip Policy

Excel Academy Charter Schools Operations Policies

- Vendor Risk Management Policy
- Charter School Name and Logo Use Policy
- Non-Teaching Staff Mileage Reimbursement Policy
- Teaching Staff Mileage Reimbursement Policy
- Children of Teachers Policy

Excel Academy Charter Schools Assessment & Accountability Policies

- Parent Proctoring Policy
- Local Assessment Policy

Roll Call Vote:

William Hall

Michael Humphrey

Susan Houle

Steve Fraire

David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

13. CALENDAR

The next scheduled meeting will be virtual on October 10, 2019.

14. BOARD COMMENTS

15. CEO COMMENTS

16. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at _____ a.m.

Roll Call Vote:

William Hall

Action

Michael Humphrey

Susan Houle

Steve Fraire

David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, please contact

Community Collaborative Virtual School

Telephone, 760-494-9646