

**Community Collaborative Virtual School
Regular Meeting of the Board of Directors
Agenda**

**Monday, August 19, 2019
Regular Meeting Begins at 9:15 a.m.**



Community
Collaborative
VIRTUAL SCHOOL

Agenda – Phone-In Meeting

Call In Number: 563-999-2090 Access Code: 576958

100 East San Marcos Blvd., Suite 350, San Marcos, CA 92069
1185 Calle Dulce, Chula Vista, CA 91910 619-417-7730
39251 Camino Las Hoyas, Indio, CA 92203 619-733-8615
16222 Quail Rock Road, Ramona, CA 92065 760-300-5966
1160 Cuyamaca Avenue, Chula Vista, CA 91911 619-933-6176
277 Boyd Road, Pleasant Hill, CA 94523 619-871-1771

MISSION STATEMENT

Our mission is to honor students and stakeholders by providing ongoing support and servant leadership in a professional, cohesive, and collaborative manner. We will strengthen programs through collaboration, innovation, communication, and the sharing of resources.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Community Collaborative Virtual School at 760-494-9646.

1. CALL TO ORDER AND ROLL CALL

Time _____ a.m.

1.1. Roll Call

William Hall	President
Michael Humphrey	Vice President
Susan Houle	Clerk

Steve Fraire Member
David Franklin Member

Action **2. APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of August 19, 2019.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. PUBLIC COMMENT – CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

5. CLOSED SESSION

Time: _____

**Conference with Legal Counsel - Anticipated Litigation –
Significant Exposure to Litigation**

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2). Number of Potential Cases: 3

6. RECONVENE REGULAR MEETING

Time: _____

7. PLEDGE OF ALLEGIANCE

Led by _____

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agenda items to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

Discussion

- 9.1. Program Update
- 9.2. Comprehensive Support and Improvement Plan (CSI) – California Pacific Charter School

10. CONSENT CALENDAR

Action
Enclosure

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Approval of Consent Calendar

- 10.1. Minutes of the Regular Board Meeting that was held on July 11, 2019

Consent Calendar – Business/Financial Services

- 10.2. Approval of Special Education Vendor Contract for Vendor Services 2019-2020
- 10.3. Approval of TheraPlatform Video Conferencing Subscription for 2019-2020
- 10.4. Approval of Zoom Agreement 2019-2020
- 10.5. Approval of Goalbook Toolkit Proposal – Excel
- 10.6. Approval of Imagine Learning Math Site License – Excel
- 10.7. Approval of Additional Office Space – Sage Oak

Consent Calendar – Education/Student Services

- 10.8. Approval of English Learner Master Plan - Community Collaborative Virtual - Sage Oak Charter School 2019-2020
- 10.9. Approval of English Learner Master Plan – Community Collaborative Virtual - Keppel Partnership Academy 2019-2020
- 10.10. Approval of English Learner Master Plan – Sage Oak Charter School - South 2019-2020
- 10.11. Approval of Special Education Local Plan Area - Assurance Statement

10.12. Approval of Special Education Local Plan Area - Agreement for Participation

Consent Calendar – Personnel Services

10.13. Approval of Certificated Personnel Report

10.14. Approval of Classified Personnel Report

10.15. Job Descriptions

10.16. Salary Schedule - Collaborative Management

Roll Call Vote:

William Hall

Michael Humphrey

Susan Houle

Steve Fraire

David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

11. PERSONNEL SERVICES

11.1. Approval of Increased Work Year Options for Certificated Special Education Staff

It is recommended the Board approve the increased work year options and revision to the salary schedule for certificated Special Education staff as presented.

Roll Call Vote:

William Hall

Michael Humphrey

Susan Houle

Steve Fraire

David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

12. BUSINESS/FINANCIAL SERVICES

12.1. Approval of the Special Education Apportionment Overpayment 2018-2019

It is recommended the Board approve the Special Education Apportionment Overpayment 2018-2019.

Roll Call Vote:

William Hall

Michael Humphrey

Susan Houle

Action
Enclosure

Action
Enclosure

Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

13. POLICY DEVELOPMENT

13.1. Approval of the Special Education Policy Manual 2019-2020

It is recommended the Board approve the Special Education Policy Manual 2019-2020.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

13.2. Approval of the 2019-2020 CalPac Student/Parent Handbook (Online)

It is recommended the Board approve the 2019-2020 Student/Parent Handbook (Online).

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

13.3. Approval of the 2019-2020 CalPac Adequate Progress Policy

It is recommended the Board approve the 2019-2020 CalPac Adequate Progress Policy.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire

David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

13.4. Approval of the 2019-2020 CalPac Acknowledgement of Responsibilities

It is recommended the Board approve the 2019-2020 CalPac Acknowledgement of Responsibilities.

Roll Call Vote:

William Hall

Michael Humphrey

Susan Houle

Steve Fraire

David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

13.5. Approval of the 2019-2020 CalPac Attendance Policy

It is recommended the Board approve the 2019-2020 CalPac Attendance Policy.

Roll Call Vote:

William Hall

Michael Humphrey

Susan Houle

Steve Fraire

David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

13.6. Approval of the 2019-2020 Sage Oak Charter Schools Parent and Student Handbook

It is recommended the Board approve the 2019-2020 Sage Oak Charter Schools Parent and Student Handbook.

Roll Call Vote:

William Hall

Michael Humphrey

Susan Houle

Steve Fraire

David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

13.7. Approval of the 2019-2020 Sage Oak Charter Schools Acknowledgement of Responsibilities

It is recommended the Board approve the 2019-2020 Sage Oak Charter Schools Acknowledgement of Responsibilities.

Roll Call Vote:

William Hall

Michael Humphrey

Susan Houle

Steve Fraire

David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

13.8. Approval of the 2019-2020 Sage Oak Charter Schools Remote Work Guidelines for Non-Exempt Employees

It is recommended the Board approve the 2019-2020 Sage Oak Charter Schools Remote Work Guidelines for Non-Exempt Employees.

Roll Call Vote:

William Hall

Michael Humphrey

Susan Houle

Steve Fraire

David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

13.9. Approval of the 2019-2020 Sage Oak Charter Schools Technology Check Out Form

It is recommended the Board approve the 2019-2020 Sage Oak Charter Schools Technology Check Out Form.

Roll Call Vote:

William Hall

Michael Humphrey

Susan Houle

Steve Fraire

David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

13.10. Approval of the MOU Between Warner Unified School District and California Pacific Charter School

It is recommended the Board approve the Memorandum of Understanding (MOU) between Warner Unified School District and Community Collaborative Virtual School operating the California Pacific Charter School.

Roll Call Vote:

William Hall

Michael Humphrey

Susan Houle

Steve Fraire

David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

13.11. Approval of the MOU Between Warner Unified School District and Sage Oak Charter School - South

It is recommended the Board approve the Memorandum of Understanding (MOU) between Warner Unified School District and Community Collaborative Virtual School operating the Sage Oak Charter School - South.

Roll Call Vote:

William Hall

Michael Humphrey

Susan Houle

Steve Fraire

David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

13.12. Approval of Sage Oak Charter Schools' Policies

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

Sage Oak Charter Schools Education Services Policies

- Educational Activity Policy

- Field Trip Policy
- Progress Improvement Notification – First Notification
- Progress Improvement Notification – Second Notification
- Attendance, Support, and Involuntary Removal Policy
- Comprehensive Sexual Health Education Policy
- Education for Foster Youth Policy
- Education for Homeless Children Policy
- Title IX, Harassment, Intimidation, Discrimination, and Bullying Policy

Sage Oak Charter Schools Operations Policies

- Transgender and Gender Nonconforming Student Nondiscrimination Policy
- Immunization Policy
- Student Freedom of Speech and Expression Policy
- Comprehensive Self Harm and Suicide Prevention
- Educational Records and Student Information

Sage Oak Charter Schools Special Education Policies

- Special Education Pin Process for Missed Services
- Special Education Assessment Request Policy
- Special Education Certificate of Completion Policy
- Special Education Independent Educational Evaluations

Sage Oak Charter Schools Student Services Policies

- Independent Study Policy
- Acceptable Use Policy

Sage Oak Charter School Assessment & Accountability Policies

- TK - 8th Grade Report Card Policy
- Local Assessment Policy
- Parent/Guardian Proctor Policy
- Virtual Proctoring Policy

Sage Oak Charter School Secondary Education Policies

- Transcripts from Non-Accredited Schools Policy
- Mathematics Placement Policy
- Academic Integrity Policy

Roll Call Vote:

William Hall

Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

14. CALENDAR

The next scheduled meeting will be virtual on September 12, 2019.

15. BOARD COMMENTS

16. CEO COMMENTS

17. ADJOURNMENT

Action

The Regular meeting of the Board of Directors adjourned at _____ a.m.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, please contact
Community Collaborative Virtual School
Telephone, 760-494-9646